

Fundraising/Social Committee Member Roles and Responsibilities

Organisation – Tingley Athletic Football Club

Role – Fundraising/Social Committee Member

Who will I be responsible to?

The Fundraising/Social Secretary

How much time will I need to give to the job?

The time required will be dependant upon the number of people who sit on the fundraising/social committee. However, you should expect to job to take up, on average, 1 hour per week.

Who will I be responsible for?

What is the role of the Fundraising/Social Member?

To assist the Fundraising/Social Secretary in organising events to raise funds and bring members of the club together to enhance relationships within the club.

As a committee member of the Fundraising/Social Committee you must be enthusiastic, motivated, well organised, persuasive, creative and committed.

What sort of tasks are involved?

Tasks will include:

- Booking venues and entertainment
- Obtaining quotes
- Setting up venues
- Identifying and contacting potential sponsors
- Promoting fundraising events

Who can I call upon for help?

- Fundraising/Social Secretary